



Payroll Today! with Ahola Webinar Series:

Payroll Security

Thursday, April 17th 11:30 AM

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Today's Presenters



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Ahola Payroll & HR Solutions



Family-Owned Payroll & HR Services provider headquartered in Brecksville, Ohio



Over 57 years of payroll, tax, and HR experience, currently serving over 2,000 small and mid-sized businesses nationwide.



Full range of Payroll and HR services and software as a Certified Partner of the isolved Network

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Agenda

- **Threats we may face in the workplace**
- **Best practices for validating and verifying changes in isolved**
- **Ahola's security measures**

Threats Are Common

According to NinjaOne, a national IT firm, analysis found that in the U.S., the **most-Google type of cybersecurity threat in 2024 is** phishing, with an average of 75,600 searches for the term every month.

According to the U.S. Department of State, seen back in 2020, the FBI estimated that more than \$4 billion was lost to cybercrime. (Source: www.state.gov > cybercrime)

According to Forbes, in 2024, healthcare data breaches reached an all time high with 276,775,457 records compromised. That is a 64.1% increase from the previous year.

Within the same article, “87% of security professionals report that their organization has encountered an AI-driven cyber-attack in the last year, according to a new study by SoSafe, Europe’s largest security awareness and human risk management solution.”

<https://www.forbes.com/sites/chuckbrooks/2025/04/05/key-cybersecurity-challenges-in-2025-trends-and-observations/>

Types of Attacks

Ahola works closely with FIT Technologies for IT and security guidance. FIT provided great insight to what attacks a company or individual can expect.

Phishing

The leading tactic used by ransomware hackers. Phishing typically comes in the form of an email, chat message, or website designed to impersonate a legitimate organization. These messages often include a familiar logo and branding, and they usually create a sense of urgency to prompt immediate action.

Baiting

This involves offering something enticing, like a music download, discount, or branded flash drive, in exchange for private information. Once the information is provided, malicious software is delivered to the device.

Quid Pro Quo

This scam involves a request for private data. For example, a caller claiming to be from Microsoft or Google might offer free tech support in exchange for your username and password.

Types of Attacks

Pretexting

A hacker impersonates someone the victim trusts, usually an authority figure such as a supervisor. For example, someone posing as an employee's boss may request the worker to purchase hundreds of dollars in online gift cards and send the activation codes.

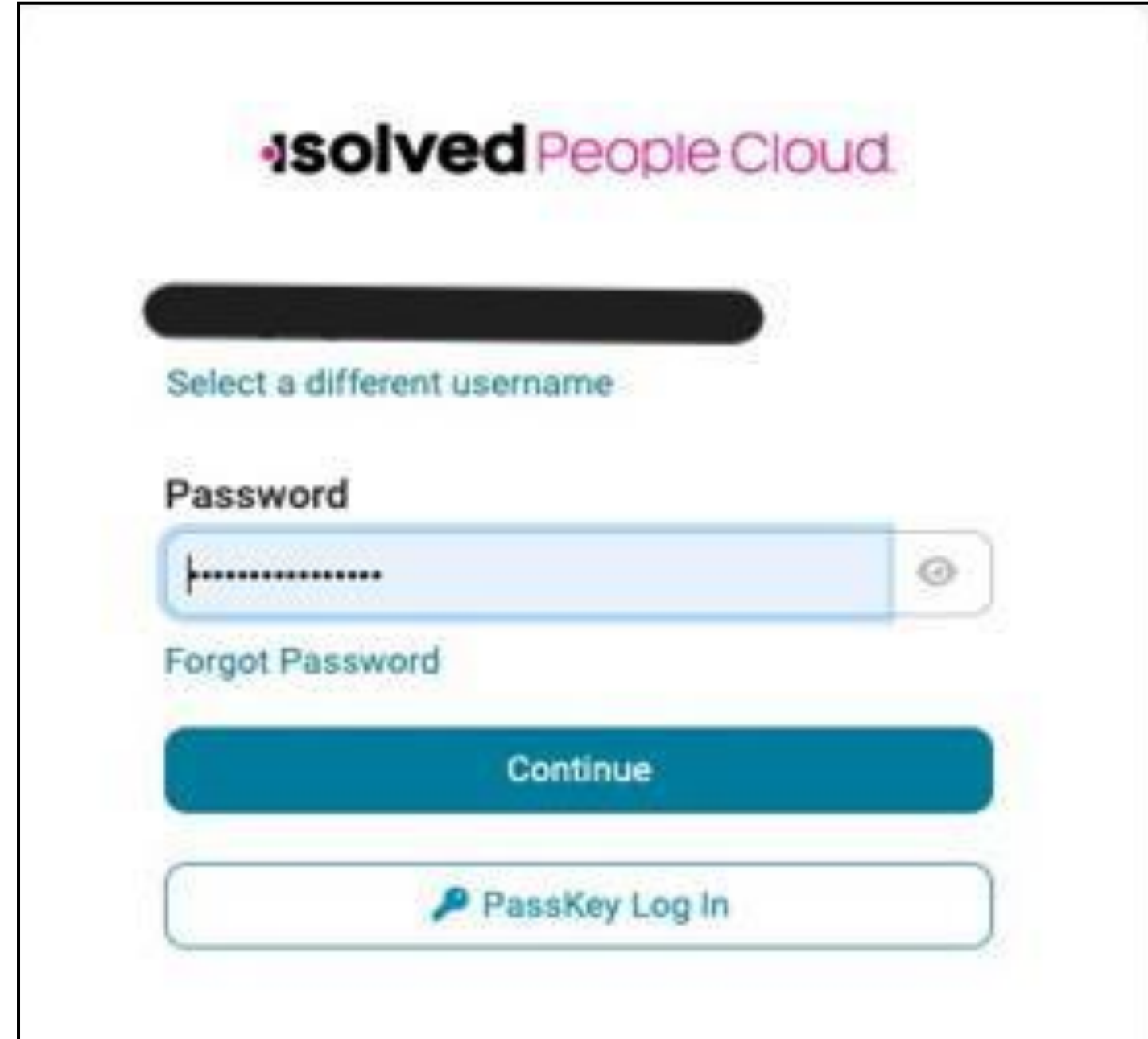
Tailgating

An unauthorized person physically gains access to a restricted area or system.

What Can isolved Do?

- Multi Factor Authentication
- Reporting
- Admin Security Roles

Multi Factor Authentication



The screenshot displays the login page for 'isolved People Cloud'. At the top, the logo 'isolved' is in black and 'People Cloud' is in pink. Below the logo is a black rounded rectangle representing a username field. Underneath this is the text 'Select a different username' in a small, light blue font. The 'Password' label is positioned above a light blue password input field. The password field contains a series of dots and a toggle icon on the right. Below the password field is the text 'Forgot Password' in a small, light blue font. There are two buttons at the bottom: a solid blue 'Continue' button and a white button with a blue key icon and the text 'PassKey Log In'.

Multi Factor Authentication

-Logging in from a new device will automatically trigger multi factor authentication

-Authenticator app compatible

-Resetting options are streamlined and isolved will even auto reset for compromised emails.

isolved People Cloud Forgot Password No worries, enter your account email below to receive a password reset link. Username Jamesdean@isolvedhcm.com Send Reset Link Cancel, Go Back to Login	isolved People Cloud Password & Account Verification For you security, we just need to confirm it's you. We sent a verification code to your device number (XXX) XXX-4622. Please enter the 6 digit verification code below Verification Code 021838 Didn't review a code? Resend Code Continue Cancel, Go Back to Login	isolved People Cloud Change Password Create New Password (required) Your new password must contain: ☐ Password strength ☐ Minimum length of 12 characters ☐ One uppercase character (AZ) ☐ One special character (#*!\$) ☐ At least one digit (0-9) Re-enter Password (required) Confirm Password and Login Cancel, Go Back to Login
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Reports

- **New Employee and Change Audit**
- **Self Service Management**
- **Payroll Acknowledgment**

New Employee and Change Audit

-This report displays new employees and changes made to employee records in the current Payroll Run

-Also Refer to the
Employee Change Log

Client ID: 870004 - Oscar Mejia Productions		NEW EMPLOYEE AND CHANGE AUDIT PREVIEW			Period Begin Date: 3/24/2025		
Pay Group: Weekly		Oscar Mejia Productions			Period End Date: 3/30/2025		
Check Date: 4/4/2025		DBA: Speakeasy			Pay Period: 4		
Run Date: 4/3/2025					Payroll Type: Regular Payroll		
New Employees							
*** NO NEW EMPLOYEES ADDED THIS PAYROLL ***							
Employee Updates							
Employee ID	Name	Category	Description	Previous Value	New Value	Date/Time	User Name
17	Stacy Green	Pay	3/24/2025 - Annual Salary	#NEW#	37,440.00	4/2/2025 2:20:06 PM	demooscar
17	Stacy Green	Pay	3/24/2025 - EffectiveDate	#NEW#	3/24/2025	4/2/2025 2:20:06 PM	demooscar
17	Stacy Green	Pay	3/24/2025 - Frequency	#NEW#	52 - Weekly	4/2/2025 2:20:06 PM	demooscar
17	Stacy Green	Pay	3/24/2025 - HourlyRate	#NEW#	18.0000	4/2/2025 2:20:06 PM	demooscar
17	Stacy Green	Pay	3/24/2025 - NormalHours	#NEW#	40.00	4/2/2025 2:20:06 PM	demooscar
17	Stacy Green	Pay	3/24/2025 - PayType	#NEW#	1 - Hourly	4/2/2025 2:20:06 PM	demooscar
17	Stacy Green	Pay	3/24/2025 - PerPaySalary	#NEW#	720.00	4/2/2025 2:20:06 PM	demooscar
13	Dom Hall	Deduction	Pretax Medical - Amount		57.50	3/6/2025 3:22:59 PM	demooscar
13	Dom Hall	Earning	Expense Reimbur - Amount		150.00	3/6/2025 3:22:17 PM	demooscar
13	Dom Hall	Earning	Expense Reimbur - Override Schedule		Last Pay of Month	3/6/2025 3:22:17 PM	demooscar
13	Dom Hall	Earning	On Call - Amount		60.00	3/6/2025 3:21:31 PM	demooscar
13	Dom Hall	Earning	On Call - Override Schedule		1st Pay of Month	3/6/2025 3:21:31 PM	demooscar
287	Alex Lloyd	Direct Deposit	Net - Account Number	#NEW#	955250012	4/2/2025 2:24:06 PM	demooscar
287	Alex Lloyd	Direct Deposit	Net - Account Status	#NEW#	Active	4/2/2025 2:24:06 PM	demooscar
287	Alex Lloyd	Direct Deposit	Net - Account Type	#NEW#	Checking	4/2/2025 2:24:06 PM	demooscar
287	Alex Lloyd	Direct Deposit	Net - Description	#NEW#	random paycard	4/2/2025 2:24:06 PM	demooscar
287	Alex Lloyd	Direct Deposit	Net - Frequency	#NEW#	Y - Every Pay	4/2/2025 2:24:06 PM	demooscar
287	Alex Lloyd	Direct Deposit	Net - Process Sequence	#NEW#	Remaining Net	4/2/2025 2:24:06 PM	demooscar
287	Alex Lloyd	Direct Deposit	Net - Routing Number	#NEW#	044000037	4/2/2025 2:24:06 PM	demooscar
4	Arya Stark	Accrual	Vacation Balance	-17.08	80.00	3/7/2025 2:33:31 PM	demooscar
Deduction and Memo Calc Updates from Benefits Changes							
*** NO CHANGES THIS PAYROLL ***							

Self Service Management

- Allows you to view the status of all ESS accounts in your company. This includes login tracking and mass enabling and resetting options.

Client: 870004 - Oscar Mejia Productions Legal: 870004 - Oscar Mejia Productions (Speakeasy) Status: Active View Critical Notes

Self-Service Management isolved

Account Status Enable Access Inactive Accounts Resend Emails

Employee Status: Active

Expand All Groups Collapse All Groups Clear Grouping/Filters

Drag a column header here to group by that column

Employee Name	Employee ID	Status	Work Location	Self-Service Enabled	Self-Service Email	Last Login D
Barry Allen	20	Active	LAKEWOOD, OH	✓		2/3/2022, 11
Cecilia Beerer (Cece)	306	Active	LAKEWOOD, OH	✓		3/31/2025, 1
Shellie Clark	290	Active	LAKEWOOD, OH	✓		12/4/2024, 1
Sandor Clegane	8	Active	LAKEWOOD, OH			
Bill Cranston (Oscar)	277	Active	Cleveland, OH			
Billy Cranston	275	Active	LANSING, MI			
Betty Crocker	282	Active	Cleveland, OH			
Vanessa Cucuta	302	Active	WESTLAKE, OH			
Authur Curry	23	Inactive	LAKEWOOD, OH			
Carol Danvers	303	Active	Lakewood, OH	✓		4/8/2025, 1:
Minnie Diaz	25	Active	BRECKSVILLE, OH	✓		11/15/2024,
Chelsie Dixon	308	Active	Cleveland, OH	✓		
John Doe	878	Active	CLEVELAND, OH	✓		

25 50 100 500 Page

Payroll Acknowledgement

Process Payroll

Please review the Payroll Summary, Payroll Register, Exceptions Report, New Employee and Change Audit, and any other reports needed to verify the accuracy of your payroll. Also confirm that the Check Date is correct.

☐ I acknowledge that I have reviewed my Payroll Summary, Payroll Register, Exceptions Report, and New Employee and Change Audit Report. All changes on the New Employee and Change Audit Report are accurate. I confirm that the Check Date is correct. This payroll run is accurate to the best of my knowledge.

5-New hires added this payroll

3-New direct deposit accounts added this payroll

0-Direct deposit accounts changed this payroll

Reference the New Employee and Change Audit report, available as an option under Payroll Preview Reports, for details of these transactions.

Cancel

Process Payroll

Ahola Security Protocols

- Dedicated point of contact, only speaking with contacts listed on accounts.
- We do **not** normally speak directly with employees for security reasons. Requests must come from the client admin.
- Ahola is SOC compliant.
- Disaster recovery.
- Gives clients access to the full change log in isolved.

Payroll Security Best Practices

- Take advantage of multifactor authentication.
- Do **not** share your login access with anyone!
- All admin users involved should follow best practices.
- **Preview, preview, preview** – always review before submitting!
- Take advantage of electronic workflow approval processes.
- Establish internal policies to ensure company data security and integrity.
- Establish defined responsibilities and access for each user.

Thank you!



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